

Policy on staff and Board of Trustees' access to SOUNZ managed competitions and projects

Application

This policy applies to anyone who works at **SOUNZ** in any capacity and includes SOUNZ Board members.

Purpose

To outline the policy for staff and Board members' access to SOUNZ managed competitions and projects, and to protect the integrity of SOUNZ, SOUNZ staff and Board members, external judges and composers who enter these competitions or apply for these projects.

Policy

1. The Executive Director and Chair of the Board of SOUNZ will not be eligible to be considered for any SOUNZ managed competition or project.
2. Where a commission is offered or a fee is paid out for a SOUNZ managed project, SOUNZ staff and board members will not be eligible to apply.
3. SOUNZ staff and board members are eligible to apply for non-paying projects (for example the NZ Composer Sessions in association with NZSO and RNZ Concert), but the members must not be involved in any way in the selection of works for this project, or in the project's management.

SOUNZ Contemporary Award

4. Staff composers and board members may enter this competition, but they must not be involved in the selection process in any way.
5. On the days that the judging panel is meeting, staff composers must not be in the SOUNZ building or a location where the meeting of the judging panel is being held.
6. Names of entrants and titles of works will not be divulged to the judges until after the judging and the three finalists have been selected.

Definitions

The following definitions apply to this document:

SOUNZ means SOUNZ Centre for New Zealand Music Trust

Staff composers means composers who work as SOUNZ staff in any capacity and are SOUNZ composers

SOUNZ managed means that the project or competition is run and managed by SOUNZ staff

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